

# **FINANCE AND PERSONNEL COMMITTEE**

## **Meeting Agenda**

**Thursday  
August 20, 2015  
8:00 a.m.**

**Construction Advancement Foundation  
Portage, Indiana**

- 1. Call to Order**
- 2. Meeting Minutes of July 23, 2015**
- 3. Review of Financial Status**
- 4. Approval of Claims Register**
- 5. Budget Amendments**
- 6. Contracts for Feasibility Studies**
- 7. Report on Subrecipient Compliance**
- 8. Employee Handbook Update & Organization Transition Plan**
- 9. Accounting Software Update**
- 10. Building Improvement Update**
- 11. Other Business**
- 12. Adjournment**

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