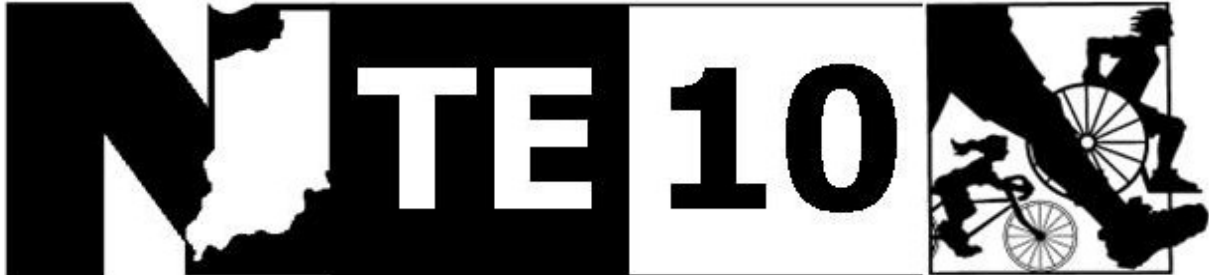




Transportation Enhancement Application for 2010



Northwestern Indiana Regional Planning Commission

*NIRPC Supplemental Application Packet to Indiana
Department of Transportation Application*



**Applications Due to NIRPC
March 17, 2011
By 4:00 pm**





6100 Southport Road
Portage, Indiana 46368
(219) 763-6060
Fax (219) 762-1653
www.nirpc.org

COMMITTEE

January 31, 2011

RE: NIRPC Transportation Enhancement Application for FY 2010

Dear Eligible Sponsor:

Please find enclosed a Transportation Enhancement (TE) scoring criteria for projects submitted in the NIRPC three-county region (Lake, Porter & LaPorte). The TE program is a federally-funded, state administered program through the Indiana Department of Transportation for projects involving bike trails, historic transportation facilities, roadside beautification, and commerce projects. Within the document you will find a detailed list of eligible projects for inclusion in the TE program, and an instruction guide to aid you through the scoring process. Each year, Indiana receives on average \$16-20 million for TE projects statewide. The NIRPC region receives and directly programs approximately \$2 million of this allotted funding.

As a guide regarding the methodology of the NIRPC TE process, a policy outline for project submittals has been developed, and attached within. On this policy outline, you will discover that NIRPC **requires an additional form** to the *mandated* application as prepared by INDOT. **The document herein contains only the NIRPC scoring form.** You can access the current INDOT TE Application online at:

<http://www.in.gov/indot/div/projects/LPASection>

The Ped, Pedal & Paddle Committee thanks you for your interest in the TE program. Please contact *Mitch Barloga, TE Coordinator*, if you should have any further questions on this document or related matters at (219) 763-6060 x. 133, or mbarloga@nirpc.org.

Sincerely,

NIRPC Ped, Pedal & Paddle Committee

Jan Dick, Chairpman

Tim Morgan, Vice-Chairman



FY 10 APPLICATION SCHEDULE

- January 10, 2011 INDOT TE Application ready on-line. Please visit:
www.in.gov/indot/div/projects/LPASection
- January 13 **WORKING GROUP** between 3PC and EMPC members to discuss
revising review criteria for environment-based projects eligible for
TE funds. 10AM – NIRPC Offices
- January 27 **Ped, Pedal & Paddle Committee (3PC) Meeting**
Discussion and determination of TE review responsibilities
including public participation, allocation of funds and maximum
allowances for projects. **1:30PM NIRPC Offices**
FINALIZE NIRPC TE APPLICATION
- January 28 NIRPC TE Application ready on-line. Go to
www.nirpc.org.
- March 17, 2011** ***INDOT & NIRPC TE Applications due to NIRPC by 4:00
p.m. and screened by NIRPC Staff. NO EXCEPTIONS!***
- **2 Electronic Copies (not to exceed 5MB in size)**
- **1 Paper Copy**
- March 18* *INDOT Deadline for TE Applications (NIRPC staff will send copy to
INDOT LaPorte District).*
- March 22 TE Application Subcommittee will meet to review and rank
applications (9:30 am). Anyone interested can participate.
- March 24 Presentation & Recommendations of application submission at the
Ped & Pedal Committee meeting held at 1:30 p.m. The
Committee will finalize and make recommendations for review by
INDOT LaPorte District for eligibility.
- May 10 Transportation Policy Committee (TPC) Action to amend TIP with
new TE projects as deemed eligible by INDOT.
- June/July 2011 NIRPC Commission Meeting. NIRPC acts on applications after TPC
recommendation & 30-day comment period. Projects amended
into Transportation Improvement Program (TIP).



NIRPC POLICIES CONCERNING TRANSPORTATION ENHANCEMENT PROJECTS FOR FY 2010 – PLEASE READ IN FULL!

- A. Regarding **Bicycle & Pedestrian** project applications that are submitted for federal Transportation Enhancement (TE) funding:
1. Project applications shall be submitted or resubmitted on an annual basis according to the Indiana Department of Transportation (INDOT) Transportation Enhancement application schedule, and NIRPC's funding limit, which currently is \$800,000 per project sponsor.
 2. Project applications shall be ranked in a prioritized manner on an annual basis by the Ped, Pedal & Paddle Committee (3PC) based upon the *2010 Northwest Indiana Ped & Pedal Plan* and established scoring criteria.
 3. The application form of INDOT shall be used for the submittal of proposed transportation enhancement projects to INDOT. In addition, the NIRPC "application/criteria" form shall be completed by all applicants for purposes of scoring and prioritizing by NIRPC.
 4. After ranking by the 3PC, all project applications, meeting a minimum criteria or score established by the 3PC, shall annually be submitted to INDOT LaPorte District for review of eligibility. Following their approval, the proposed projects will be included in NIRPC's Transportation Improvement Program (TIP), which includes review and action by the NIRPC Transportation Policy Committee and Commission/Executive Board.
- B. Regarding **Commerce and Historic Project** applications that are submitted for federal TE funding:
1. Project applications shall be submitted or resubmitted on an annual basis in keeping with the INDOT TE application schedule, and NIRPC's funding limit, which currently is \$400,000 million per project sponsor.
 2. See #3 & #4 above.
 3. NIRPC's Environmental Management Policy Committee (EMPC) may review and rank projects related to highway runoff and wildlife habitat protection.
- C. **General Policies:**
1. Submissions will not be allowed ANY revisions after deadline.
 2. Starting in *September of 2009*, bonus points will be awarded to sponsors who attend monthly 3PC meetings. Each meeting will count for a half point, with a maximum of five points possible to be applied to sponsor's TE application.

Note: *These recommendations were developed and recommended by the NIRPC TE Committee in May, 2003, recommended by the TPC on June 10 and adopted by NIRPC Executive Board on June 19. These were revised by the Ped, Pedal & Paddle Committee on January 27, 2011.*



INFORMATION FOR TRANSPORTATION ENHANCEMENT PROJECT APPLICATIONS

TYPES OF PROJECTS ELIGIBLE FOR THE TRANSPORTATION ENHANCEMENT (TE) PROGRAM WITHIN THE NIRPC JURISDICTION

Trail Projects

- Provisions of facilities for pedestrians and bicycles (e.g., construction, amenities, facilities).
- Preservation of abandoned railway corridors, including the conversion and use thereof for pedestrian or bicycle trails (i.e., land acquisition, rights-of-way).

Historic Projects

- Acquisition of historic sites.
- Historic highway programs, including the provision of tourist and welcome center facilities.
- Historic preservation.
- Rehabilitation and operation of historic transportation buildings or facilities, including historic transportation.
- Buildings or facilities, including historic railroad facilities and canals.
- Archaeological planning and research.

Scenic/Commerce/Other Projects

- Scenic highway programs, including the provision of tourist and welcome center facilities.
- Landscaping and other scenic beautification.
- Control and removal of outdoor advertising.
- Environmental mitigation to address water pollution due to highway runoff or to reduce vehicle-caused wildlife mortality while maintaining habitat connectivity.
- Provision of safety and educational activities for pedestrians and bicyclists.

PROJECT SCORING

In order to assure that projects approved by NIRPC are consistent with the region's priorities, score sheets have been prepared for each of the three major categories. Trail & Historic Projects are to be self scored by the sponsoring agency. **Scenic/Commerce & Other Projects are NOT to be scored by applicant, but have been provided to guide you with your application.** NIRPC's Ped, Pedal & Paddle Committee (3PC) will score these.

ALL Projects must score a minimum of 50 points to be considered for further consideration.

ELIGIBLE PROJECT SPONSORS

The Federal Highway Administration (FHWA) oversees the Transportation Enhancement (TE) Program which awards up to 80% of the total cost to a TE project. TE funds may be awarded only to project sponsors that are legally designated recipients of federal money – Lake, Porter and LaPorte Counties, all cities and towns in those counties, the Northern Indiana Commuter Transportation District (South Shore Railroad), the Gary Public Transportation Corporation and NIRPC. All other potential project sponsors must obtain a cooperative agreement with one of those agencies – i.e., it must agree to be lead sponsor.

NIRPC TE-FUND LIMITATIONS

80%-Trails/20% Other

NIRPC will program 80% of the funds for trail projects and 20% for projects in the other eligible project categories. This percentage split will be used as a **guide** and NIRPC will retain the flexibility to deviate from the percentages by a modest amount in some circumstances. ***For 2009, no NEW projects will be accepted in the Historic and Scenic/Other categories. Only those partially awarded will be considered.***

Cost Limitations

Projects submitted by project sponsors will be limited to a maximum of \$1.0 million in federal funds per Project annually.



PEDESTRIAN & BICYCLE PROJECTS
SCORE SHEET INFORMATION AND SUBMITTAL REQUIREMENTS

The project score sheet will contain some elements which will be scored on the basis of the individual project being proposed while other elements will be based on the overall trail corridor which is defined between intersecting trail corridor points. **The Regional Priority Trail Corridors are shown on a map which has been attached to the BACK of this application.**

The following provides instructions, clarification and identification of documentation requirements for these projects:

I. Enhances the Regional Trail Network

This section is to score the specific project being submitted for consideration for funding. Projects will be awarded points according to the conditions of linkage and priority of the overall trail corridor. Provide a map showing the limits and location of the proposed project.

II. Enhances the Access of E J (Environmental Justice) Areas.

Non-motorized alternatives to the automobile are especially important to residents in E J areas. These areas are designated in the attached map and are available on the NIRPC website (www.nirpc.org). Provide a copy of the E J map with the trail project and trail corridor clearly indicated. The points are awarded based on the percentage of the trail corridor within the E J area.

III. Multi-Agency Partnerships.

A. *List the cooperating agencies (public or private):*

<i>Cooperating Agency</i>	<i>Contact Person</i>	<i>Phone or e-mail</i>
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____

Attach documentation illustrating the cooperative effort among these agencies in planning and/or implementation of the project. **This category is based on the overall trail corridor.**

B. *Overmatch Provision.* Five points will be awarded if the project sponsor will commit to an additional match of 5% or more, and ten points will be awarded if the sponsor commits to an additional 10% or more. This commitment is to be in the form of a letter from the executive officer from the sponsoring agency.

IV. Intermodal Connection.

Points will be awarded in this category for projects which have certain characteristics which will either encourage intermodal connections to the trail or provide trail head parking. The points in this category are awarded based on the overall Regional Trail Corridor that the project is contained within or connects to.

V. Project Readiness.

Points are awarded in this category to projects which can be brought to construction quickly. Formal public hearings and significant land acquisition requirements add 12 to 36 months to a project's schedule.



If the land on which the specific project is to be built is either presently owned by the project sponsor, 10 points will be awarded. *Land which is owned by a Park Foundation will be considered owned by the project sponsor.*

VI. Potential Trail User Pool.

Trails which have the higher number of potential users are considered more desirable for funding purposes. As a proxy for estimating the number of trail users, potential traffic generators have been chosen. Points will be awarded for the generator based on their proximity to the trail, or project such as a bridge or underpass.

VII. Safety Bonus

This category ONLY applies to those projects that incorporate a bridge or underpass element that will serve to separate facility users from vehicular or railroad traffic at mid-block intersections. This bonus will NOT apply to similar structures being built at signalized intersections where sufficient at-grade safety elements can be successfully implemented.

VIII. Progressive Planning Bonus

Any project sponsor may apply these points ONLY IF they have enacted, through legal ordinances, development standards that encourage the preservation of corridors and/or the mandated construction of trails within new developments, whether they be residential or commercial. A another category on demonstration of a detailed maintenance plan has also been included. This later category is only applicable to those plans that go ABOVE AND BEYOND minimum requirements as dictated in the INDOT TE Application.

IX. Point Deductions Recommended to Ped, Pedal & Paddle Committee

This section is ONLY TO BE FILLED OUT BY NIRPC STAFF. They involve a deduction in point totals for the willful compromise of a Regional Priority Trail Corridor (RTC). Since the TE process is very competitive, the PPC has enacted this deduction not only to speed up prior awarded projects, but to balance the funding towards newer projects in other areas of the region. The 3PC has also enacted a deduction to any project sponsor that has approved subdivisions, and/or other actions, that have led to the *serious compromise of the lineal integrity of a RTC*. These planned corridors represent the very back bone of the regional trail system's future expansion, and the PPC deems a sponsor's action to undermine their viability a serious, and highly avoidable offense. This deduction extends for a minimum of THREE YEARS UNLESS the sponsor is able to rectify their error of judgment in a fashion deemed acceptable by the Ped, Pedal & Paddle Committee. **This deduction will go into effect for all sponsor actions from February 2007 onwards.**

PLEASE NOTE! NIRPC staff WILL contact project sponsor PRIOR to any point deduction recommended to afford sponsor an opportunity to explain delays.

ALSO...PLEASE READ FINAL PAGE OF SELECTION CRITERIA FOR APPLING WITH EXISTING TE-FUNDED PROJECTS STILL OUTSTANDING!

RIGHT-OF-WAY NOTICE:

If a project involves minor right-of-way taking both in area and number of parcels a formal public hearing need not be held. An informal public information meeting may be held if desired by the project sponsor, but this would be outside of the INDOT hearing requirements. To gain these 5 points, the project sponsor must have checked with INDOT to determine if the intended land acquisition for the specific project is minor enough to not require a public hearing and provide documentation as to this condition. INDOT contact person is Rickie Clark, Jr. Manager, INDOT Hearings Section, 317-232-6601.

The project sponsor is hereby warned not to attempt to acquire property and or commitments to purchase, lease, or donate property in order to satisfy this condition as that action may jeopardize the federal funding for construction. If the project sponsor has any questions on this point, please contact INDOT's Land Acquisition Division before acting to obtain guidance. Their phone number is 317-232-5014.

PEDESTRIAN & BICYCLE PROJECTS

PROJECT SELECTION CRITERIA (100 Points + Bonus)

Eligible Project Categories

- Provisions for pedestrians and bicycles (separated routes only).
- Preservation of abandoned railway corridor (including the conversion and use thereof for pedestrian or bicycle trails).

** Plan Support **

In order for the project to be eligible for consideration, the project must be recommended in one or more of the following:

- A) Parks and Recreation Master Plan
- B) Comprehensive Land Use Plan
- C) Strategic Plan
- D) It has been supported through a vote by an appropriate taxing authority at a PUBLIC MEETING where PUBLIC INPUT was received and considered prior to the vote of the project recommendation.





****PLEASE PROVIDE DOCUMENTATION****

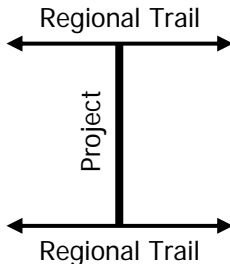
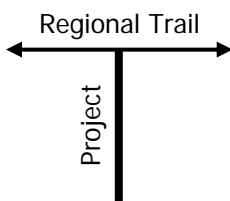
I. Enhances the Regional Transportation Network (40 Points Maximum)

Note: A solid line below (————) represents a funded/existing segment.

A dotted line below (.....) represents an unfunded or *planned segment of the Regional Priority Corridor Map.*

CIRCLE ONLY ONE of the following.
(circle FIVE Points for Bonus if applicable)

		Corridor Points		
		High Priority	Med Priority	Low Priority
A.	 <p>The project connects two existing/funded segments on a Regional Trail Corridor and/or a corridor from outside the NIRPC region.</p>	40	35	30
B.	 <p>The project connects on one end to an existing/funded segment on a Regional Trail Corridor and/or a corridor from outside the NIRPC region.</p>	35	30	25
C.	 <p>The project constructs an isolated segment on a Regional Trail Corridor and/or a corridor from outside the NIRPC region.</p>	30	25	20
D.	 <p><i>VISIONARY CORRIDOR BONUS:</i> The trail segment is proposed within the "Tri-State Trail" or "American Discovery Trail" Corridors - ADD 5 (FIVE) POINTS.</p>	+5	+5	+5

		<i>High Priority</i>	<i>Med Priority</i>	<i>Low Priority</i>
D. 	The project (trail or bike lane) directly connects to two existing and/or funded segments of two Regional Trail Corridors and/or a Regional Trail Corridor and a corridor outside the NIRPC Region			
	1. Both Regional Trails are built or funded.	35	35	35
	2. One Regional Trail is built or funded, and the other is planned. Points are awarded by the priority of the built trail.	32	24	16
	3. Both Regional Trails are ONLY planned. Take average score if between two priority corridors.	16	12	8
E. 	The project (trail or bike lane) directly connects to an existing or funded segment of a Regional Trail Corridor.			
	1. The Regional Trail is built or funded.	30	30	30
	2. The Regional Trail is ONLY planned. The points are awarded by the priority of the Regional Trail.	24	16	8

II. Enhances the Access of Environmental Justice (EJ) Areas (10 Points Maximum)

Choose *ONLY ONE* of the following:

A. 50% or more of the project is within an EJ area: _____ (10 Points)

B. The project touches an EJ area or up to 49% of the project is within an EJ area. _____ (5 Points)

***NOTE: Any EJ area which has been defined SOLELY upon the location of a prison, jail or juvenile detention area will NOT qualify for points.*

III. Multi-Agency Partnerships (10 Points Maximum)

Choose ONE OR BOTH Statements:

A. Two or more public/private agencies (NOT two or more within same municipality or governing body) are cooperating on the project in the following capacity:

1. *Implementation:* Agencies directly contributing labor, in-kind, or cash to project: _____ (5 points)

2. *Planning:* Agencies agreeing on support of project through letters of agreement: _____ (2 Points)



- B. **OVERMATCH ABOVE THE 20% LOCAL MATCH** of the total project cost is from any combination of private/public funding sources. Private sources could be trail users groups and organizations or other private agencies. Attach documentation
- 5% over _____ (5 Points)
10% over _____ (10 Points)

IV. Intermodal Connection (5 Points Maximum + Bonus)

Choose ONLY ONE of the following statements:

- A. The community has an existing transit, FIXED ROUTE system AND the trail project is either within 1/2 mile of a bus/rail stop that has secure bicycle storage facilities; OR it is on a transit route served by passenger vehicles w/ bike storage and bike facilities. Attach documentation. _____ (5 Points)
- B. The community doesn't have a transit system BUT the project *creates* trail head parking EXCLUSIVE for the trail (minimum 5 paved parking bays). _____ (5 Points)

BONUS: Every additional 5-car paved parking lot EXCLUSIVE for the trail - maximum three locations. *Number of locations* _____ X 2 = _____ (4 points max.)

V. Project Readiness (10 Points Maximum)

Choose ONLY ONE of the following statements:

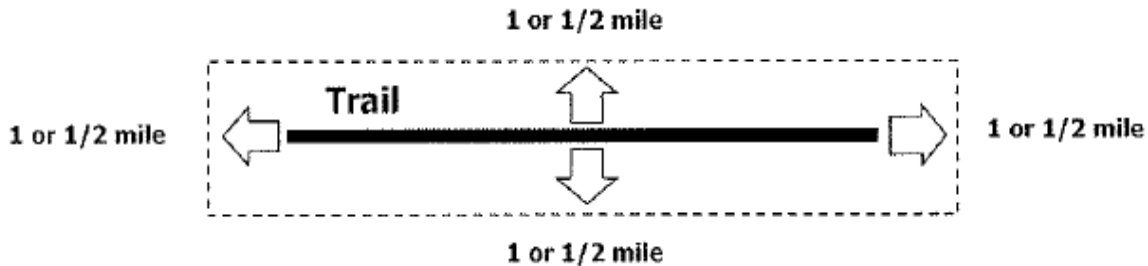
- A. The project will be built solely on existing property owned by the project sponsor and/or on property owned by NIPSCO PRIOR to the time of application. **WARNING! - Do NOT attempt to obtain any property or commitments to donate/purchase property just to satisfy this condition as that action may jeopardize your federal funding for construction purposes.** _____ (10 Points)
- B. The project will require minor amounts of right-of-way to be purchased AND the project activities will not include a formal public hearing (*minor amount* = acquiring LESS than a half-acre of property). _____ (5 Points)
- C. At least 75% of the project will be built on already owned property by the sponsor. _____ (2 Points)
- D. At least 50% of the project will be built on Already owned property by the sponsor. _____ (1 point)

VI Potential Trail User Pool (25 Points Maximum) - SHOW ALL WORK!!!

Part 1 - Draw Map

On a map, create a band at either ½ mile on either side of the **whole trail corridor** that the project is contained within or 1 mile on either side of the trail corridor. If the ½ mile (each side) band is chosen, the generators are worth 1 point each. If the 1 mile (each side) band is chosen, the generators are worth ½ point each. The project sponsor should look at both conditions to determine which will provide the best score.

To create the band around the trail, start with the trail as the center and add a parallel line to each side of the trail and close the ends of the bands with two perpendicular lines. For a ½ mile condition the map would look as follows:



Part 2 - Count CORRIDOR SPECIFIC GENERATORS:

Within the boxed area that you have created, count all the following traffic generators that are WHOLLY or PARTIALLY contained within the box. List each traffic generator ONCE and IN ONLY ONE CATEGORY BELOW:

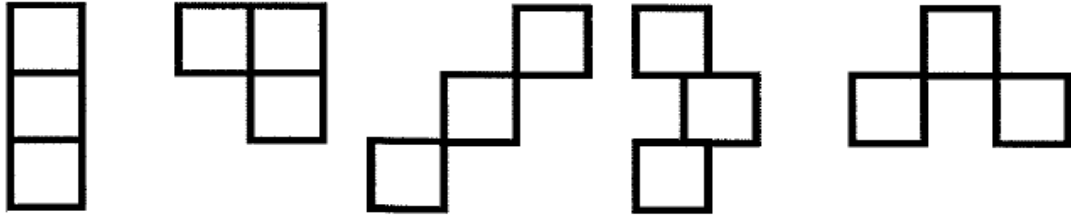
- 1) Parks: _____
- 2) Schools: _____
- 3) Post Offices: _____
- 4) Public Libraries: _____
- 5) Other municipal buildings such as town/city hall and other buildings involved in public businesses: _____
- 6) Existing or funded Regional Priority Trail Corridors: _____
- 7) Are there twenty or more retail business within the trail band?
 No = 0 / Yes = 1 _____

Part 3 - Count PROJECT SPECIFIC User Pool Generators:

The following breaks down potential users that can access **ONLY THE SEGMENT OF THE TRAIL THAT IS BEING APPLIED FOR HEREIN.**

- 8) **CONTIGUOUS THREE-BLOCK AREA:** Is there a contiguous 3-block area partially or wholly within the band that contains a group of workplaces that collectively employ 250+ employees?

- Locate all workplaces within the chosen trail band (1 mile or 1/2 mile)
- Determine the number of employees at each workplace (best guess)
- Identify any **CONTIGUOUS 3-block area that contains a group of workplaces that collectively employ 250 or more people?** Possible combinations of contiguous areas (each square represents 1 sq. city block, or 520 linear feet each side—no combination of 3-block areas can overlap with each other):



List each **SEPARATE CONTIGUOUS THREE-BLOCK area with at least 250 employees as ONE traffic generator**. List each workplace and number of employees within each identified 3-block area.

Total # of 3-block areas with 250+ employees: _____

- 9) Is the **AVERAGE RESIDENTIAL DENSITY** within the band at least **TWO dwelling units per acre**? No = 0, Yes = 3
- Determine the number of existing dwelling units within the chosen band.
 - Determine the total area within the band-width and convert the area to acres (640 acres = 1 square mi.).
 - Divide them to determine the residential density in the band. *Show all work.*
 (A) Number of existing dwelling units within the trail band: (A) _____ units
 (B) Area with the Trail Band in acres (640 acres = 1 sq. mi. (B) _____ acres
 (C) Number of dwelling units divided by total acreage (a)/(b) = (C) _____ units/acre
 (D) If (C) ≥ 2 , the number of trail traffic generators is 1; If (C) < 2 , the total is 0.

Total (0 or 3) _____



GROSS TOTAL # OF TRAIL GENERATORS _____

Part 4 - FINAL CALCULATIONS

NOW Choose ONLY ONE of the Following:

- A. The number of significant generators within 1/2 mile of proposed trail or exclusive bike lane (one point for each). _____ Pts. (25 pts. Max)
- B. The number of significant generators within 1 mile of proposed trail or exclusive bike lane (1/2 point each). _____ X .5 _____ Pts. (25 pts. Max)

VII Safety Bonus (5 Points) - FOR SPECIFIC SEGMENT

- A. The project involves the installation of ped-countdown signals and/or audible crossing signals (for visually-impaired). _____ (5 points)

VIII Progressive Planning Bonus (5 Points)

- a. Sponsor has enacted, per legal ordinances, and/or specific impact fees (off-road trails ONLY) standards that mandate the preservation of trail corridors in new developments. _____ (5 Points)

OR

- b. Sponsor has presented a detailed, well thought out maintenance and repair plan for trail preservation as part of INDOT application. _____ (5 Points)

IX Point Deduction Recommended to Ped, Pedal & Paddle Committee

The following recommended point reduction will be forwarded by NIRPC staff to the 3PC. Sponsors WILL be contacted by NIRPC staff *prior* to proposed recommendation, and sponsors will be afforded an opportunity to dispute recommendations before the 3PC.

Project Sponsor has willingly subdivided over or otherwise *severely compromised* the linear integrity of a **REGIONAL PRIORITY TRAIL CORRIDOR** since February of 2007.

_____ (- 20 pts)

NO APPLICATIONS WILL BE ACCPETED IF THE SPONSOR HAS AT LEAST ONE CURRENT TE-FUNDED PEDESTRIAN & BICYCLE PROJECT WHICH HAS NOT BEEN LET FOR CONSTRUCTION IN SEVEN YEARS FROM DATE OF AWARD, AND IS NOT ON A CURRENT INDOT LETTING LIST WITHIN SIX MONTHS OF NEW APPLICATION SUBMISSION (from NIRPC/INDOT TE Application Deadline - March 17, 2011).

TOTAL PEDESTRIAN & BICYCLE POINTS: _____

PRIORITY REGIONAL TRAILS AND CORRIDORS in Northwestern Indiana

February, 2010



- HIGH PRIORITY
 - MEDIUM PRIORITY
 - LOW PRIORITY
 - STATE VISIONARY TRAIL
 - COMPLETED / FUNDED
- Recommendation of NIRPC
Ped Pedal & Paddle Committee

HISTORIC SITES/ACTIVITIES

PROJECT SELECTION CRITERIA (100 Points Maximum)

ELIGIBLE PROJECT CATEGORIES:

- Historic Preservation;
- Acquisition of historic sites;
- Archeological planning and research;
- Historic highway programs – including provision of tourist and welcome center facilities;
- Rehabilitation/operation of historic transportation buildings/structures/facilities including historic railroad facilities/canals.

Regional Significance (30 points maximum)

Choose **ONLY ONE** statement and provide **a narrative explanation** for all claimed points.

Subtotal _____/30

_____(30 Points) The project has broad **regional, state or national** significance **OR** it is a **regionally recognized historic transportation** activity, **is listed** on the National Register of Historic Places **OR** on the Indiana State Register of Historic Sites and Structures. (Attach documentation) and **ONE** of the following statements is true:

1. It preserves a historic transportation structure or site unique in the region;
2. It provides for the acquisition or preservation of a regionally significant historic transportation site;
3. It is a regionally significant historic highway program.

_____(20 Points) The project has **local significance** **OR** it is a **locally recognized** historic transportation activity, **is listed** on the National Register of Historic Places **OR** on the Indiana State Register of Historic Sites and Structures. (Attach documentation) **AND** one of the follow statements is true:

1. It preserves **a locally unique** historic transportation structure or site **AND/OR** it is **similar** to another structure/site already preserved elsewhere in the region;
2. It is a **locally** significant historic highway program.

_____(15 Points) The project has broad **regional, state or national** significance **OR** it is a regionally recognized historic transportation activity for which this **region is recognized, is eligible but NOT listed** on the National Register of Historic Places **OR** on the Indiana State Register of Historic Sites and Structures and **ONE** of the statements in the 30 point category **above** is true:

_____(10 Points) The project has **local significance** **OR** it is a **locally recognized** historic transportation activity, **is eligible but NOT listed** on the National Register of Historic Places **OR** on the Indiana State Register of Historic Sites and Structures. (Attach documentation) **ONE** of the statements in the 20 point category **above** is true:

- * Definition of **Eligible but not listed**: Any historic structure, building or site determined to be eligible for the National Register of Historic Places by the Indiana State Historic Preservation Office, the National Park Service or listed in an "Interim Report of Historic Buildings".

Resource Rarity (20 points maximum)

Subtotal _____/20

Is the Structure, Object, Facility an outstanding example of a rare historic transportation resource? Choose **ONLY ONE** statement and provide **a narrative explanation** for all claimed points.

_____(20 Points) Extremely rare

_____(10 Points) Somewhat rare

_____(0 Points) Common

- Definition of **Rare**: Historic transportation resource or structures that is seldom found or disappearing from the Indiana landscape.



Resource Threats (20 points maximum)

Subtotal _____/20

Is the Structure, Object, Facility an endangered historic resource?

Choose **ONLY ONE** statement and provide **a narrative explanation** for all claimed points.

- ____(20 Points) Extremely endangered
- ____(10 Points) Endangered or potentially endangered
- ____(0 Points) Not endangered at all

- Definition of **Endangered**: Historic transportation resources or structures that are irreplaceable and in jeopardy of being lost from the Indiana landscape. Resources that are threatened with extinction by deterioration, demolition, obsolescence, development pressure and sprawl.

Plan Support (10 Points Maximum)

Subtotal _____/10

- ____(10 Points) The project is recommended in a 1) park & recreation master plan, 2) local land use plan, 3) strategic plan, 4) comprehensive plan, 5) a historic preservation plan and/or ordinance, **OR** 6) it has been supported through a vote by an appropriate taxing authority at a PUBLIC MEETING WHERE PUBLIC INPUT was received and considered prior to the vote. (Attach Documentation)

Multi-Agency Partnerships (10 points maximum)

Subtotal _____/10

Choose **ONE or BOTH** statements:

- ____(5 Points) Two or more public/private agencies are cooperating on the **planning and implementation** of the project. (Attach documentation such as letters of agreements)
- ____(5 Points) At least **5% ABOVE THE 20% LOCAL MATCH** of the total project cost is from any combination of private/public funding sources. Private sources could be historic groups or organizations or other private agencies. (Attach documentation)

Intermodal Connection (10 points maximum)

Subtotal _____/10

Choose **ONLY ONE** statement and attach documentation:

- ____(10 Points) The community has an **existing fixed-route transit** system **AND** the historic project is **within ½-mile** of a bus/rail stop.
- ____(5 Points) The community **does not have a transit system BUT** the historic project provides **on-site parking**.

TOTAL HISTORIC POINTS: _____/100

SCENIC, COMMERCE & OTHER PROJECTS

The following outlines all eligible projects under this category. Please review criteria and score your project accordingly with proper justification for each criteria scored.

You may cross-reference justifications that have been already written out on your INDOT application – PLEASE be clear (ex. – Pg. 12 paragraph 2). Projects that fall under this category will be reviewed by a sub-committee, who will review your scores and forward their recommendations to the Ped, Pedal & Paddle Committee for approval.

- Eligible Projects:**
- I) Scenic Byway**
 - II) Transportation Museum**
 - III) Landscape and Other Beautification**
 - IV) Welcome Centers**
 - V) Control / Removal Billboards**
 - VI) Ped / Bicycle Safety**
 - VII) Environmental Mitigation**

General Application Scoring for ALL Projects – 50 points total

Project Background; Total Points: 12

- *Level of community support (3)*
- *Project readiness (3)*
- *Planning and design work (3)*
- *Formulation of special groups (3)*

Project Maintenance; Total Points: 10

- *Maintenance funding source (3)*
- *Long-term maintenance and safety plan (5)*
- *Estimated annual maintenance expenditures plan (2)*

Project Funding; Total Points: 6

- *Plan for providing the local match including the source of funding and assurances that the match will remain available. Explain what cash or in-kind funds have already been expended toward this project, if any. (3)*
- *Detailed budget, with explanation of funding for each phase over \$1 million in federal funds and previously funded phases indicated. (3)*

Project Impact and Plan Support; Total Points: 6

- *How project fits within the plans and specific goals of other organizations and the local units of government. These plans could include local comprehensive and/or strategic plans, state trail plans, historic or tourism development plans, economic development plans, transportation plans, etc. (3)*
- *Beyond transportation enhancement, project's broader value is as an economic, tourism, recreational, historic, or cultural development tool. Quantified by number of annual users of the project, additional revenues produced, etc. (3)*



Project's Relationship to Transportation; Total Points: 5

- *Project relates to the surface transportation system (5)*

Project's Relationship to the Qualifying Activity Criteria; Total Points: 6

- *Description of how one category best describes the project (3)*
- *Description of how the project relates to each applicable activity (3)*

Project Location / Certification; Total Points: 5

- *Project location is clearly defined within the city / county via map(s), detailed site plan or other type of detail for single sites (5)*

I. Scenic Byway Category Application

Road/Byway/Routes; Total Points: 20

- *The name of the road/byway/route for requested funding has intrinsic values that make this route notable (5)*
- *The project will enhance the byway (3)*
- *How well does the project cross into multiple jurisdictions, such as into a neighboring city, town, county, or state (5)*
- *Is the Project associated with a national or state designated scenic byway and is demonstrated by a letter of support? (5)*
- *Is the project based on an interpretive plan prepared for the byway?*
- *The intrinsic values are notable (2)*

How well does this project enhance the visitor experience?; Total Points: 15

- *Accessibility (3)*
- *Safety (3)*
- *Interpretation (3)*
- *Authenticity (3)*
- *Hours of Operation (3)*

Marketing; Total Points: 15

- *Is there a marketing plan in place (5)*
- *Quality of the marketing plan (5)*
- *Has a clearly defined target audience (5)*

II. Establishment of Transportation Museum Category Application

Facility; Total Points: 5

Description of facility being used:

- New construction
- Renovation of an existing building
- Restored transportation facility

Visitor Experience; Total Points: 15

- *Providing a quality visitor experience (3)*
- *Type of staff (2)*
- *Interpretive methods (2)*
- *Authenticity of exhibits (2)*
- *Operating hours (2)*
- *Adequacy of restrooms (2)*
- *Adequacy of parking facilities (2)*

Museum Plans; Total Points: 15

- *Exhibits/collections based on a professionally prepared interpretive plan (5)*
- *Strong overall theme or story of the museum (2)*
- *Operational plan in place to address how exhibits/collections will be appropriated documented, maintained and presented (5)*
- *The exhibit/collections are displayed and interpreted (3)*

Marketing; Total Points: 15

- *Has marketing plan (5)*
- *Identified target audience for museum (5)*
- *Has strong marketing plans for the first year of operation and explains the overall plan via bullet points (5)*
-

III. Landscaping and Other Scenic Beautification Category Application

Design; Total Points: 5

- *Project professionally designed and name of the designer/company has been identified?*

Community Support/Main Street/Economic Development; Total Points: 15

- *Level of community input used to influence the design of the project? (5)*
- AND**
- *Is this part of the Indiana Main Street community? (5)*
- *Level reached in the Main Street program? (5)*
- OR**
- *Project is approved by community's Historic Preservation Commission if it is not part of the Indiana Main Street? (10)*

General Overview of Project; Total Points: 30

- *Project will provide a better visitor and resident experience? (5)*
- *Level of project enhancement to the aesthetics of project area are coordinated? (5)*
- *Allows easy flow of vehicular and pedestrian traffic? (5)*
- *Maintains authenticity of area/buildings/cultural heritage, etc. (5)*
- *Level of how project is needed to enhance the economic development of the area/community (5)*
- *Does project include improvements to trails or sidewalks and includes description including the length (in 10th of mile) and width of these improvements? (5)*



IV. Tourist and Welcome Centers Category Application

Facility; Total Points 10:_____

- *Is the Tourist/Welcome Center connected to an historic site, and/or a scenic area, and/or a state or nationally designated scenic byway with letters of support? (5)*
- *Facility description... (5)*
 - New construction
 - Renovation of an existing building
 - Restored transportation facility

Visitor Experience / Information; Total Points 40:_____

Explains ability of Center to provide good visitor experience by...

- *Accessibility to and from major roadway (5)*
- *Quality of interpretation at the Center and quality materials and displays featured (5)*
- *Adequate parking (4)*
- *Operating hours (2)*
- *Staff available for questions/interpretation (5)*
- *Restrooms (3)*
- *Adequate storage (2)*
- *ADA accessibility (3)*
- *Has on-going training for staff (5)*
- *Information is made available free to the public (3)*
- *Allows regional/state-wide publications for distribution that have been approved by the Indiana Department of Commerce, Tourism Division? (3)*

V. Control and Removal of Billboards Category Application

Is the project area within the view of or located on a national or state scenic byway? Total Points: 10

Is the billboard located on a state historic site, or within a park, preserve, forest, etc.? Total Points: 10

Is this billboard part of the community's economic development plan? Total Points: 10

What is the timeframe for removing these boards?; Total Points: 10

What is the guarantee that the specified area will be kept board-free in perpetuity? Total Points: 10



VI. Safety and Educational Activities for Pedestrians and Bicyclists Category

Project must not be fundable through existing giveaway programs such as Section 402, National Highway Traffic Safety Administration (NHTSA), and Indiana Deals with Safety, etc.

Safety Needs; Total Points: 20

- *Compared to other communities how does this community rank in number of accidents. (5)*
- *Was average data for the most recent 5 years available and included the state averages for the same time period. (5)*
- *Detailed budget/cost breakdown for the entire project provided. (10)*

Audience; Total Points: 10

- *Audience size and reach with this program? (5)*
- *How diversified is the audience being reached with careful consideration to age and demographics? (5)*

Other Factors; Total Points: 20

- *Of all other program available in the area such as safe kids, hospital safety programs, etc., the number of other programs available are listed. (5)*
- *Rank how this program coordinates with existing programs (5)*
- *Is a follow up study included with this program? A follow up study would show the accident rates in the future to determine the success of the program. Please list the details of the study if one is planned. (5)*
- *Detailed budget is included for the entire project. (5)*

VII. Environmental Mitigation of Water Pollution Due to Highway Runoff or to Reduce Vehicle-Caused Wildlife Mortality While Maintaining Habitat Connectivity

(additional review from NIRPC Environmental Management Policy Committee (EMPC) MAY be required)

Acquisition; Total Points: 10

- *Land already acquired for this project (10)*
- *If the answer is no, then:*
- *Has willing seller been identified? (3)*
- *How is the land being acquired?*
 - Fee simple purchase (5)
 - Easement \geq 50 yrs (3)
 - Easement 20-49 yrs (2)
 - Lease
- *A detailed budget/cost breakdown for the entire project has been included? (2)*



A) Development: Water Pollution Mitigation; Total Points: 30

- *Identified as a priority issue, site or practice in a State Approved Watershed Management Plan (8)*
- *Impacts an impaired waterbody as identified on IDEM 303(d) or an approved TMDL (5)*
- *Addresses an existing aquatic habitat or biotic community impairment (5)*
- *If pollutant reduction project, percent load or runoff volume to be achieved:*
 - *70-90% (8)*
 - *50-70% (5)*
 - *<50% (2)*
- *Long term operation and maintenance plan included (4)*

B) Development – Wildlife+Aquatic Protection/Habitat; Total Points: 30

- *Has sponsor demonstrated data for traffic-related wildlife accidents? (5)*
- *How would project maintain, improve or restore wildlife connectivity? (5)*
- *How would the project reduce vehicle-caused wildlife mortality? (5)*
- *How would the project benefit animal habitats? (10)*
(Listed species habitat/priority habitat area/critical habitat)
- *What vegetation management strategies would be used to reduce vehicle-caused wildlife mortality or enhance habitat connectivity? (5)*

Other Factors; Total Points: 10

- *Permitting – has applicant formally contacted agencies to determine permitting needs? (5)*
- *Local Communication – has applicant formally contacted local entities and drainage boards? (3)*
- *Pre and Post Construction Monitoring Plan? (2)*