

**NORTHWESTERN INDIANA
REGIONAL PLANNING COMMISSION**

Together We Make The Difference

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RESOLUTION 11-26

A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING THE YEAR 2012 APPROPRIATION BUDGETS FOR THE COMMISSION'S GOVERNMENTAL FUNDS, AND ESTABLISHING SALARY GUIDELINES FOR THE YEAR 2012

WHEREAS, a budget is required for governmental funds; and

WHEREAS, it is anticipated that sufficient revenues and other financing sources will be available to support the budgets herein proposed; and

WHEREAS, it is the responsibility of the Commission, as a whole, to approve the appropriations budget of the Commission;

NOW THEREFORE BE IT RESOLVED, that the Commission adopt as its Year 2012 budget for the General Fund for the budget identified in Attachment A to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2012 budget for the Transit Capital Projects Fund the budget identified in Attachment B to this resolution; and

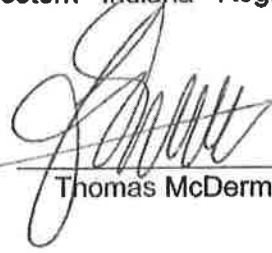
BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2012 budget for the Transit Operating Projects Fund the budget identified in Attachment C to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2012 budget for the LaPorte County Revolving Loan Fund the budget identified in Attachment D to this resolution; and

BE IT FURTHER RESOLVED, that the Commission establishes as its compensation schedule for the Year 2012 the position classification matrix identified as Attachment E to this resolution.

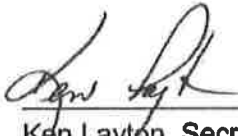
BE IT FURTHER RESOLVED, that the Finance and Personnel Committee of the Commission be designated to oversee the administration of these budgets within the framework of more detailed budget guidelines it might establish.

Duly adopted by the Northwestern Indiana Regional Planning Commission this 8th day of December 2011.



Thomas McDermott, Jr., Chair

ATTEST:



Ken Layton, Secretary

ATTACHMENT A

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION
2012 GENERAL FUND APPROPRIATIONS BUDGET

PERSONNEL - SALARIES	1,572,417
PERSONNEL - FRINGE BENEFITS	684,133
OCCUPANCY	257,320
EQUIPMENT SERVICE/MAINTENANCE	95,577
DEPARTMENTAL	254,500
CONTRACTUAL	586,347
CAPITAL OUTLAYS - Equipment & Furniture	34,000
TOTAL FUND BUDGET	3,484,294

ATTACHMENT B

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION
2012 TRANSIT CAPITAL PROJECTS FUND APPROPRIATIONS BUDGET

CAPITAL OUTLAYS - TRANSIT EQUIPMENT	2,750,635
TOTAL FUND BUDGET	2,750,635

ATTACHMENT C

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION
2012 TRANSIT OPERATING PROJECTS FUND APPROPRIATIONS BUDGET

OTHER SERVICES AND CHARGES	6,717,027
TOTAL FUND BUDGET	6,717,027

ATTACHMENT D

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION
2012 LAPORTE COUNTY REVOLVING LOAN FUND APPROPRIATIONS BUDGET

OTHER SERVICES AND CHARGES	50,000
TOTAL FUND BUDGET	50,000

2012 GENERAL FUND EXPENSE BUDGET

Attachment A

	2011 Budget	2012 Budget	
SALARIES			
STAFF SALARIES	1,721,185	1,572,417	
DEVELOPMENT FUND for new funding opportunities	5,000	-	
TOTAL	1,726,185	1,572,417	-8.9%
FRINGE BENEFITS			
FICA CONTRIBUTIONS	129,070	120,292	
WORKERS COMPENSATION	7,000	7,000	
UNEMPLOYMENT COMPENSATION	9,300	8,600	
PERF CONTRIBUTIONS	158,120	178,016	
HEALTH INSURANCE	338,750	308,000	
LIFE & DISABILITY INSURANCE	26,200	27,000	
ICMA CONTRIBUTIONS	14,625	17,225	
STAFF DEVELOPMENT	18,000	18,000	
TOTAL	701,065	684,133	-2.4%
OCCUPANCY			
OFFICE LEASE	208,200	216,320	
PROPERTY INSURANCE	4,000	4,000	
BUILDING MAINTENANCE	16,000	12,000	
UTILITIES	30,000	25,000	
TOTAL	258,200	257,320	-0.3%
EQUIPMENT SERVICE/MAINTENANCE			
COPIER LEASING/MAINTENANCE	32,000	27,000	
COMPUTER SERVICE	51,140	51,140	
TELEPHONE & INTERNET SERVICE / MAIN.	15,000	14,000	
OTHER EQUIPMENT MAINTENANCE	4,000	3,437	
TOTAL	102,140	95,577	-6.4%
DEPARTMENTAL			
COMMISSION/EXECUTIVE DIRECTOR	45,500	41,500	
FOOD SYSTEM PLANNING GRANT	2,390	-	
PLANNING	42,400	40,000	
FTA COMPREHENSIVE PLAN	2,000	-	
SUBGRANTEE MANAGEMENT	9,500	8,500	
ENVIRONMENTAL PROGRAMS	11,000	11,000	
LAKE MICHIGAN WATERSHED ACADEMY	250	-	
RIVER BASIN COMMISSIONS	6,300	2,500	
ALLOCATED FUNCTIONS	28,300	25,000	
ENVIRONMENTAL PROMOTIONS	92,400	116,000	
GENERAL USE SUPPLIES	11,221	10,000	
TOTAL	251,261	254,500	1.3%
CONTRACTUAL			
LEGAL SERVICES	14,400	15,000	
AUDIT & ACCOUNTING	8,000	8,000	
LA PORTE RLF SERVICES	9,000	9,000	
TRANSIT OVERSIGHT	28,000	18,000	
ENVIRONMENTAL CONTRACTS	197,948	144,347	
SOUTHSHORE CLEAN CITIES/DIESEL RETRO FIT	482,000	222,500	
MARQUETTE PLAN UPDATE	-	25,000	
PROFESSIONAL RECRUITING SERVICES	-	30,000	
BIKE MAP	35,711	32,000	
ADA TRANSIT PLAN	5,000	-	
COMPREHENSIVE PLAN	193,000	-	
WEBSITE ENHANCEMENT	25,000	25,000	
PUBLIC MEETING & COMMUNICATION OUTREACH	47,000	25,000	
TRANSIT ORIENTED DEVELOPMENT PLAN	30,000	30,000	
ORGANIZATIONAL DEVELOPMENT	5,000	-	
BOARD DEVELOPMENT	-	2,500	
ECONOMIC DEVELOPMENT - EDA	25,000	-	
OTHER CONTRACTUAL	-	-	
TOTAL	1,105,059	586,347	-46.9%
CAPITAL OUTLAYS			
EQUIPMENT & FURNITURE (ARRA)	54,000	28,000	
EQUIPMENT & FURNITURE	6,000	6,000	
TOTAL	60,000	34,000	-43.3%
TOTAL BUDGET	4,203,910	3,484,294	-17.1%

* External Expenses (Contractual, Promotional & Expenses)

Total Revenue
(over)/under 3,484,294

CY 2012 TRANSIT CAPITAL PROJECTS FUND

		Grant	Federal	Req. Match	Total
La Porte Transit					
Scheduling & Dispatch Center	*	X018	216,000	-	216,000
Replacement Vehicles		X024	160,000	40,000	200,000
Propane Fueling Equipment		X024	17,000	4,250	21,250
Other Sub-Grantees					
Vehicles (14)		X609	720,000	180,000	900,000
Expansion Vehicles (6)		X609	288,000	72,000	360,000
35' Bus		X609	280,000	70,000	350,000
Purchase Public Art		X609	20,000	5,000	25,000
Bicycle Access & Equip on Busses		X609	40,000	10,000	50,000
Landscaping/Scenic Beautification		X609	40,000	10,000	50,000
Code Blue Call Boxes		X609	12,000	3,000	15,000
Vehicle Security Cameras		X609	12,400	3,100	15,500
Bus Shelter Rehab		X594	70,000	17,500	87,500
Bus Shelters (8)		X546	32,000	8,000	40,000
Surveillance equipment	*	X017	44,500	-	44,500
Generator	*	X017	100,000	-	100,000
Building Improvements					
Southlake Community Services	*	X017	275,885	-	275,885
TOTAL			<u>2,327,785</u>	<u>422,850</u>	<u>2,750,635</u>
Contingency					-
TOTAL BUDGET					<u>2,750,635</u>

* Grant funded with ARRA funds; no local match required

CY 2012 TRANSIT OPERATING PROJECTS FUND

	Federal	Req. Match	Total
East Chicago			
Preventative Maintenance	194,000	48,500	242,500
Complementary Paratransit	134,400	33,600	168,000
Opportunity Enterprises			
Preventative Maintenance	90,246	22,562	112,808
Employee Training	8,000	2,000	10,000
North Township			
Preventative Maintenance	59,506	14,877	74,383
Southlake Community Services			
Preventative Maintenance	241,280	60,320	301,600
Expanded Service	82,936	82,936	165,872
Valparaiso			
Capital Cost of Contracting	1,095,203	273,801	1,369,004
Marketing Project	80,000	20,000	100,000
Porter County Community Services			
Preventative Maintenance	105,000	26,250	131,250
Expanded Service	112,910	112,910	225,820
Regional Bus Authority			
Complementary Paratransit	536,000	134,000	670,000
Capital Cost of Contracting	1,676,492	419,123	2,095,615
CCC (ARRA)	552,000	-	552,000
Operating Assistance	354,240	88,560	442,800
Planning for Trans. System Management	160,000	40,000	200,000
City of LaPorte			
Operating Assistance	282,826	282,826	565,652
PMTF Funds (NT,SLCS,PCCS, RBA & OE)	951,987	-	951,987
	<u>6,717,027</u>	<u>1,662,264</u>	<u>8,379,291</u>
Contingency	-	-	-
	<u>6,717,027</u>		

CY 2012 LAPORTE COUNTY REVOLVING LOAN FUND

	2011 Budget	2012 Budget
New Loans	50,000	50,000
TOTAL	<u>50,000</u>	<u>50,000</u>
TOTAL BUDGET		<u>50,000</u>

Northwestern Indiana Regional Planning Commission

Personnel Management Systems

Position Classification Matrix (2012)
1% increase

Step	Base	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
Class																						
Executive Director																						
Agency Mgmt (A)	56,881	59,303	59,725	61,147	62,569	63,991	65,414	66,836	68,258	69,680	71,102	72,524	73,946	75,368	76,790	78,212	79,634	81,056	82,478	83,900	85,322	
Program Mgmt (B)	46,540	47,703	48,867	50,030	51,193	52,357	53,520	54,684	55,847	57,011	58,174	59,338	60,501	61,665	62,828	63,992	65,155	66,319	67,482	68,646	69,809	
Professional (A)	41,368	42,402	43,437	44,471	45,505	46,539	47,573	48,608	49,642	50,676	51,710	52,744	53,779	54,813	55,847	56,881	57,915	58,950	59,984	61,018	62,052	
Professional (B)	33,611	34,451	35,292	36,132	36,972	37,812	38,653	39,493	40,333	41,174	42,014	42,854	43,694	44,535	45,375	46,215	47,055	47,896	48,736	49,576	50,417	
Tech/Admin (A)	27,148	27,827	28,506	29,184	29,863	30,542	31,221	31,899	32,578	33,257	33,935	34,614	35,293	35,972	36,650	37,329	38,008	38,686	39,365	40,044	40,722	
Tech/Admin (B)	23,269	23,851	24,433	25,014	25,596	26,178	26,760	27,341	27,923	28,505	29,087	29,668	30,250	30,832	31,414	31,995	32,577	33,159	33,740	34,322	34,904	
Interns/Seasonal																						

Compensation set by Board

Wage or Stipend set by Executive Director

For employees in Step 20 of any class, a bonus equal to the amount of the step increase for that class will be paid to the employee on their anniversary date. (This is in lieu of a salary increase.)