

**Transportation Resource & Oversight Committee
Lake & Porter Counties**

6100 Southport Road, Portage

October 23, 2018

Meeting Minutes

In attendance were Laurie Tribble (Kouts), Dean Button (Hammond), Mark Gordish (Hammond), Adam McAlpine (Valparaiso), Phil Gralik (Hobart), Jeff Huet (Schererville), John Novacich, (Schererville), Gary Falkouski (Crown Point), Sarah Kobetis (Gary), Bob Thompson (Porter County), Mark O'Dell (Chesterton), Jill Murr (Cedar Lake), Rachael Ceaser (Gary), Michael Jabo, Dennis Cobb, Ron Wideman, Eric Wolverton, Chris Moore, Jake Dammarell and Trisha Nugent. Joyce Newland (FHWA) participated via conference phone.

NIRPC staff included Charles Bradsky and Candice Eklund.

Charles Bradsky called the meeting to order at 9:03 a.m. with the Pledge of Allegiance.

Approval of Minutes

The minutes of the September 18, 2018 meeting were approved as presented on motion by Dean Button and second by Adam McAlpine.

FY 19-22 Spending Plan Update

Charles Bradsky opened the discussion stating he will update the spending plan for the November meeting so it is easier to navigate through. The total available funds remaining for FY 2019 are \$25,162.00, in addition to the remaining change order funding of \$245.336. Notable changes are: Portage moving des # 0900080 from FY 19 to FY 20, and DES #1601159 for Valparaiso and DES #'s 1601726, 1601727 and 1601728 for Winfield to FY 2019 from FY 20.

Project Requests

The City of Crown Point requested \$80,000 for FY 2019 on Right-of-Way (ROW) funds for DES #1173708. Crown Point continued this amount was promised by NIRPC a couple years ago. Charles Bradsky inquired why he wasn't contacted to factor this request into the spending plan before this month. Crown Point explained that the calculations are for the relocation of a business and up until now it was unknown what the actual costs were. They did not receive the costs until this month and did not want to approach the Committee until they had the actual costs.

The City of Crown Point requested an additional \$154,620 on ROW funds for DES #1601157. The 109th Avenue access control project is a safety improvement and capacity project. The additional funds are needed because the ROW costs have increased dramatically. The appraisals have been completed for this project and has a scheduled letting date of October 2019.

The Committee discussed the two requests that Crown Point presented and the impact the requests would have on the remaining available funds for FY 2019. The City of Crown Point stated they did not need to have a decision at the meeting. The requests will be added to the November agenda for further discussion and a decision. Dean Button mentioned that everyone needs to be aware of Charles' position and discuss possible solutions when issues like this come forward. He also asked the City of Crown Point to possibly investigate moving a phase of another project back one year to help offset these costs and if the city could do this without negatively affect the letting date of another project. Crown Point will

look into this. On motion by Jeff Huet and second by Mark O'Dell, the committee agreed to defer the two requests until the November 2018 TROC meeting.

Charles Bradsky brought up that the Town of Cedar Lake has not had the full amount of funds obligated for the CE for the roundabout project that was let last month. Jill Murr, from the Town of Cedar Lake, is anticipating an additional CE costs of \$150,000 for DES #1382594. Jeff Huet mentioned that the committee must keep in mind that TROC already once denied additional funds for ROW for this project.

Letting Results

There were not lettings this month.

RTIP is Live

Charles Bradsky discussed the new RTIP being accessible by phone or laptop, by entering the search criteria, "RTIP". Charles informed the committee that if they are wanting to make any changes, a letting change or request additional funding, they will now make the change in RTIP and send him an email. Charles will then be able to approve the request so it can be reflected in the TIP. Beginning July 1, 2018, the TIP was listed in spreadsheet form, is only for historical reference, and the RTIP will be used to reference everything going forward. Charles encouraged the group to refer to the tutorial included in the meeting packet and is also available on NIRPC's website at: <https://rtip.nirpc.org/secure/login.asp>

Other New Business

The Northwestern Indiana Regional Planning Commission Notice of Funds Availability - Fall 2018 (NOFA) guidelines document, was discussed by the committee. Members asked if they can preview a sample scoresheet before the next meeting. Also, questions were asked for clarifications for Items #3, 4, 8a and possibly 9a. Charles Bradsky will update the NOFA document to reflect the changes discussed.

The Town of Kouts requested additional funding for pavement markings (DES #1601162). They did not receive any bids for this project, and are requesting this project be combined with DES #1601161 for an additional \$8,323.70. Kouts is also requesting \$8,190 for CE for this project. Current funding for DES #1601161 is in the spending plan for \$11,700. Since this is a change order on DES #1601161, it must come before TROC. On motion by Dean Button and second by Mark O'Dell, the committee approved the \$11,700 (new bid in the amount \$7,399 (federal amount) plus \$4301 for CE) for DES #1601161.

Charles Bradsky discussed the Local Quarterly Meeting schedule with the committee. Charles will send invitations for the meetings on October 24, 2018. The meetings will be held on October 31, November 2 and November 7, 2018 at the NIRPC offices.

Dennis Cobb asked Charles Bradsky to report to the Committee the estimates of the March letting and the status of the \$10 million in projects.

Public Comments

No public comments were discussed.

Adjournment

There being no further business, the meeting adjourned at 10:25 a.m.
The next meeting will be held on November 27, 2018 at 9:00 a.m.